

TEXAS ASSOCIATION *of* COUNTIES



AI Course Enrollment Form for Counties

Texas Government Code § 2054.5191 requires all county employees, elected officials, and appointed officials who have access to a local government computer system or database and use a computer to perform at least 25 percent of their duties to complete an annual artificial intelligence training that has been certified by the Texas Department of Information Resources (DIR).

In response to the artificial intelligence training mandate and in furtherance of our continued commitment to our county family, TAC is offering an artificial intelligence course that has been certified by DIR and fulfills the requirements of the law. This course is available to counties for free. Please note that TAC will not be responsible for monitoring, enforcing, or reporting course completion - this will be performed entirely within your county.

Should your county choose to participate in TAC's artificial intelligence training program, **please have your Commissioners Court approve your county's participation and complete the enclosed form and return it via email to SecurityTraining@county.org**. For more information about the underlying legislation and TAC's artificial intelligence training course, please visit county.org/ai-training.

Your course administrator will receive an email notification when your county is enrolled. Counties are required to report their compliance with the mandate by August 31, 2026. Enrollment is available on a rolling basis through July 31, 2026.

Printed Name

H.M. Davenport

County Name

Navarro

Authorized Signature

Signed by:

DD7FBF6423B14BE

Date

6/30/26

Course Administrator (Required)

Please indicate the individual who will serve as the primary point of contact with TAC staff for purposes of enrolling participating county officials and employees in the artificial intelligence training course. The designated individual will be asked to provide a list of all participating county employees and elected officials' names, email addresses and positions held. The designated individual will also be asked to regularly add or remove users from access to the training program upon separation from county employment.

The course administrator will have access to reports reflecting the course completion status of all participating county employees and elected officials. If your county would like multiple administrators, please include their contact information on the following page.

Name of Administrator: Tiffany Richardson

Email of Administrator: trichardson@navarrocounty.org

Phone Number of Administrator: 903.875.5905

Position/Office of Administrator: Director of Information Technology

County IT Administrator (Required)

Please indicate the individual responsible for IT administration for your county. Upon request, TAC will coordinate with your IT administrator to facilitate smooth deployment of the artificial intelligence training program for your personnel and elected officials.

Name of IT Administrator: Tiffany Richardson

Email of Registrant: trichardson@navarrocounty.org

Phone Number of Registrant: 903.875.5905

Additional Course Administrators (Optional)

Please indicate any additional county employees who will have access to regularly add/remove users from training according to employment changes within the county. Administrators will have access to reports reflecting the course completion status of all county employees.

Name of Administrator: Terry Winge

Email of Administrator: twinge@navarrocounty.org

Phone Number of Administrator: 903.519.5788

Position/Office of Administrator: Information Technology

Additional Course Administrators (Optional)

Name of Administrator: Kevin Bussard

Email of Administrator: kbussard

Phone Number of Administrator: 903.875.5192

Position/Office of Administrator: Information Technology

Name of Administrator: _____

Email of Administrator: _____

Phone Number of Administrator: _____

Position/Office of Administrator: _____